C5-08-122 Contract No: CN08-40 Bid No: N/A

CONTRACT BETWEEN NASSAU COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA AND THE NORTHEAST FLORIDA REGIONAL COUNCIL FOR ASSISTANCE IN TRANSPORTATION PLANNING TECHNICAL ASSISTANCE AND THE REVIEW OF LAND DEVELOPMENT TRAFFIC ASSESSMENTS.

The following agreement between Nassau County and the Northeast Florida Regional Council (NEFRC) authorizes the NEFRC staff to review Land Development Traffic Assessments submitted to Nassau County pursuant to the requirements of the Nassau County Concurrency Management Ordinance (Ordinance 99-06). Land Development Traffic Assessments are those studies required for all developments generating more than 400 average daily trips.

I. Term of Contract: The term of this Contract shall be from October 1, 2007 to September 30, 2008, or as extended through mutual agreement and amendment. The contract may be cancelled by either party within thirty (30) days of notification by the canceling party.

## II. Scope of Services

- A. The NEFRC shall meet with developers and/or its traffic engineering/planning consultant in a preapplication meeting to determine the parameters of the traffic assessment and to discuss methodology.
- B. The County, upon receipt of the Traffic Assessment as part of the concurrency application, shall transmit the study to the NEFRC. The County shall notify the NEFRC as to the review time frame and the deadline for the NEFRC to complete its review. The NEFRC shall have a minimum of fifteen (15) working days upon receipt of the traffic assessment to complete its review.
- C. The NEFRC shall review the submitted traffic assessment to assess the sufficiency and accuracy of information provided in the study and respond in writing to the developer and its consultant detailing any revisions or additional information necessary to facilitate final review, if it is determined that the information submitted is insufficient to allow for a review. The developer and its engineering/planning consultant shall be responsible for providing all necessary data required for the make NEFRC to its final determination recommendation to Nassau County.
- D. The NEFRC shall review the final submitted traffic assessment and provide Nassau County with recommendations determining whether there is available capacity on the Major Road Network of Nassau County

- for development to proceed in accordance with the County's Concurrency Management System.
- E. The NEFRC shall be available to participate in any workshops, meetings, and public hearings as reasonably required in order to present any of its determinations and related recommendations to the County.
- F. The NEFRC shall also be available to assist the County in other transportation technical assistance as necessary and at the request of the County at a rate of \$65.00 per hour and mileage costs at \$0.44 cents per mile. The request shall be initiated by Nassau County, describing the project in detail. The notice will include the tasks to be completed, and any time requirements or deadlines for completion of the tasks. Based on this information, the NEFRC shall determine its level of participation, if any, and shall provide an estimate on the costs associated with completion of the project. Acceptance will be in the form of a letter from the Nassau County Growth Management Coordinator or Designee.
- III. Amendments to Scope of Services: The County and the NEFRC may amend the scope of work through mutual agreement via a written amendment detailing any modifications to the scope of services. Any substantial amendment to the scope of services necessitating an amendment to the Review Fee Schedule shall be made in the sole discretion of the County and the NEFRC and shall be approved only as a formal amendment to this Contract.
- IV. Records: NEFRC shall maintain all books, documents, paper, accounting records and other evidence pertaining to costs incurred in the work and shall make such materials available at all reasonable times during the period of the Contract for four (4) years from the date of final payment under the contract for inspection and/or audit from the County.
- V. Review Fee Schedule of Land Development Transportation Assessments: The cost for the NEFRC to review each transportation concurrency study is hereby established at Eight Hundred and No/100 Dollars (\$800.00) for those of less than 1000 daily traffic, and One Thousand and No/100 Dollars (\$1,000.00) for those of 1000 or more daily traffic. The NEFRC will invoice Nassau County for its cost to review each traffic assessment upon completion of the review of the traffic assessment and submittal of its review findings.

VI. Controlling Law: This Agreement is to be governed by the laws of the State of Florida; venue for any disputes regarding this Agreement shall be in Nassau County, Florida.

## VII. Successors and Assigns

- A. NEFRC binds itself and its partners, successors, executors, administrators, assigns, and legal representatives of such other party, in respect to all covenants and obligations of this Contract.
- B. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than NEFRC and Nassau County.

DATED this 28th day of November , 2007.

BOARD OF COUNTY COMMISSIONERS NASSAU COUNTY, FLORIDA

JIM-B .- HIGGINBOTHAM Mich

Michael H. Boyl

Its: Chairman Vice Chairman

Attest as to Vice Chairman's signature:

JOHN A. CRAWFORD

Ixs: Ex-Officio Clerk

Approved as to form and legality by the Nassau County Attorney:

DAVID A. HALLMAN

REVIEWED BY GENE KNAGA
CHIEF DEPUTY COMPLIANCE / ACCOUNTABILITY

Maretany DATE 1/09/07

NORTHEAST FLORIDA REGIONAL COUNCIL

BRIAN D. TEEPLE

Its: Executive Director